



HOW TO REPORT A WORK-RELATED INJURY

1 DETERMINE MEDICAL NEED

Emergency:

Call 911 or transport the injured employee to the nearest emergency facility. **Within 24 hours of initial emergency treatment, report the injury to USIS using one of the methods below.**

Non-Emergency:

Report the injury to USIS using one of the methods below. A nurse case-manager or adjuster will assist you in finding medical treatment at one of our approved medical facilities or providers.

2 REPORT THE INJURY

1. Call 800-444-9098 and select prompt 1
or
2. Report online at www.usisinet.com (advance registration required)
or
3. Email a First Report of Injury form* to claimreporting@usis-tpa.com
or
4. Fax a First Report of Injury form* to 407-352-5788
or
5. Call 866-4my-fcbi (469-3224)

*A First Report of Injury form may be obtained at fcbifund.com.

IMPORTANT REMINDER

FCBI requires you (the employer) to send injured workers to an approved medical facility (doctors, hospitals, clinics, etc.). Failure to use an approved provider may result in the termination of your workers' compensation policy. Florida law requires all work-related injuries to be reported within 7 days of the date you are told about the injury. If you report a workplace injury late, the State of Florida can fine you up to \$2,000.



Claims Serviced for FCBI by:
USIS, Inc.
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800-444-9098